

DCP 241 Working Group Minutes

Meeting Name	DCP 241 Working Group
Meeting Number	01
Date	19 June 2015
Time	10:00
Venue	Teleconference

Attendee	Company
Chris Ong [CO] (Chair)	UK Power Networks
Julia Haughey [JH]	EDF Energy
Claire Campbell [CC]	SP Energy Networks
Sarah Marsden [SM]	Northern Powergrid
Keith Burwell [KB]	Ofgem
Jonathan Wisdom [JW]	Npower
Fungai Madzivadondo [FM] (Secretariat)	ElectraLink

1 ADMINISTRATION

- 1.1 Apologies were received from Bethany Hannah (Ofgem), Andrew Enzor (Northern Powergrid) and Paul Duffus (Western Power).
- 1.2 CO was appointed as Chair of the Working Group.

2 COMPETITION LAWS DO'S AND DON'TS

- 2.1 The Working Group agreed to be bound by the Competition Laws Do's and Don'ts during the course of the Working Group.

3 REVIEW OF THE TERMS OF REFERENCE

- 3.1 The Working Group reviewed the Terms of Reference (ToR) as set out by the DCUSA Panel. FM explained that in addition to the standard ToR that all working groups must abide by, there is now an additional requirement – the Working Group Timetable/Work Plan.
- 3.2 It was noted that this plan will need to be completed, and revised if the Working Group realises that it will not adhere to the original plan. This work plan will also need to be submitted to the DCUSA Panel and also an updated version of this would need to be submitted for any timetable extension requests.
- 3.3 The Working Group agreed for the Work Plan/timetable to be updated and circulated to the Working Group and this is included as Attachment 1.

4 BACKGROUND AND INTENT OF DCP 241

- 4.1 DCP 241 was raised by Electricity North West and CO explained that the intent of DCP 241 is to merge the Common Distribution Charging Methodology (CDCM) (Schedule 16), cost information table (Schedule 15) and the Annual Review Pack (ARP) (Schedule 20) into a single model to allow DNOs to use this model for setting charges and to provide quarterly updates of the allowed revenue and tariffs to stakeholders.

- 4.2 CO highlighted that this CP was originally discussed in the DCMF MIG meeting where it was suggested that Parties would rather have one single model and not different models to update charging and cost information. It was also noted that the single model should avoid duplication because currently some of the information submitted is duplicated in the different models.
- 4.3 It was noted that given that the CP had been raised by ENWL, there was no representative from the company. It was explained that the CP proposer Andrew Pace will be leaving his position at ENWL and therefore will not be able to attend the Working Group meetings. ElectraLink took an action to enquire if a representative of ENWL is planning on attending the DCP 241 Working Group meetings.

Action 01/01: ElectraLink

- 4.4 The Working Group discussed how the change should be progressed. It was suggested that a consultation should be issued before putting together a model. Members of the Working Group considered the changes that need to be made to the CDCM, the cost information timetable and the Annual Review Pack.
- 4.5 It was agreed that the following issues should be considered in the drafting of the consultation document:
- The single model should replicate what the CDCM, the cost information timetable and the Annual Review Pack currently do. The single model should incorporate the CDCM and the ARP. The format developed should be similar to the EDCM model format being proposed in the DCP 216 change.
 - It was agreed that the model should not alter any of the calculations and the end result should be the same as the current models. The format needs to be presented so that it is clear and can incorporate different changes in the following years. It was explained that the format of the model should be developed in a way that allows changes to be made on both models automatically.
 - Changes to the CDCM, the cost information timetable and the Annual Review Pack should not have an impact on the EDCM. It was noted that the single model should assess 15 months worth of changes and the provision of charges should be contained in a single model.
- 4.6 It was highlighted that changes to Schedule 15 should be clear and be aligned with the other schedules. The group noted that it was important for the models not to cross over and they should be submitted in a user friendly way and avoid duplication of information.
- 4.7 The Working Group agreed that the single model should make the development of future changes simpler.
- 4.8 CO took an action to put together a draft of the consultation questions and circulate to the Working Group for review.

Action 01/02: ElectraLink

5 WORK PLAN AND TIMETABLE

5.1 The DCP 241 Working Group agreed that the next steps as follows:

- Chris Ong to draft consultation questions for consideration by the Working Group.
- ElectraLink to draft a consultation document and circulate to the Working Group for review.
- Working Group to review the draft consultation and provide comments at its meeting on 10 July 2015.

Action 01/03: ElectraLink

6 ANY OTHER BUSINESS

6.1 There were no items of any other business.

7 NEXT MEETING

7.1 The Working Group will next meet on 10 July 2015 at 10:00 via teleconference/webinar in order to review the consultation document.

APPENDIX A: SUMMARY OF ACTIONS

NEW AND OPEN ACTIONS

Action Ref.	Action	Owner	Update
01/01	Enquire if a representative of ENWL is planning on attending the DCP 241 Working Group meetings.	ElectraLink	
01/02	CO to draft questions for the consultation and circulate to the group.	Chris Ong	
01/03	ElectraLink to draft a consultation document for review by the Working Group	ElectraLink	

CLOSED ACTIONS

Action Ref.	Action	Owner	Update